



Wednesday, June 21, 2017  
Tri Board/Select Board Meeting Minutes  
Town Hall Meeting Room 203– 7:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; Donald Pipczynski, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Tom Pitta, Finance Committee; Gabriel Owen, Finance Committee; Paul Phifer, School Committee; Tara Brugger, School Committee; Amy Fyden, Finance Committee; Wily Danylieko, Electrical Inspector; Tim Neyhart, Building Inspector; George Moriarity, Ambulance Working Group; Dan Regish, MBC; Jane Nevinsmith, COA; Suzanne Travisano, COA; Dave Waskiewicz, MBC;

## 1. Call to Order

### 1.1 6:00 p.m. Call to order -- Tri-board

Meeting was called to order by Molly Keegan, Chair at 6 pm.

## 2. Tri-Board

### 2.1 Discussion of Priorities of the School Committee, Finance Committee, and Select Board

The School Committee, Select Board, and the Finance Committee will discuss their priorities for the Town's future. A list of Select Board and Finance Committee priorities was provided.

The proposed schedule for the fall Special Town Meeting was also provided.

Also attached are the Department of Revenue's manuals relating to Proposition 2 1/2 and to overrides and debt exclusions.

<http://www.mass.gov/dor/docs/dls/publ/misc/prop2.pdf>

<http://www.mass.gov/dor/docs/dls/publ/misc/levylimits.pdf>

The Department of Revenue's Community Compact Programs best management practices report for Hadley may be found here:

<http://www.mass.gov/governor/administration/groups/communitycompactcabinet/reports/fy16/2017-01-hadley-financial-structure.pdf>

Molly Keegan led a discussion of the priorities of the Select Board, School Committee and the Finance Committee. The discussion included the following items- DPW buildings, split tax rates, IT, Fire Department, Ambulance Service, the Charter, Capital Planning and other items from the School Committee and then how the committees will jointly solve these items.

Further discussion of the MS-4 Stormwater, HCOG, and further budget constraints. The difficulty in recruiting new volunteers for town government.

David Nixon presents override options to the Tri- Board.

The next Tri-board will be on July 12, 2017.

### 2.2 Finance Committee Liaison Assignments

The Finance Committee has adopted a liaison organization of communication for the town departments.

General Government and Hadley Media- Gabriel Owen

Public Safety and CPA - Amy Fyden

Education- Tom Pitta



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DPW and Culture and Recreation- Terry Yusko  
 Human Services- Valerie Hood

**3. Consent Agenda**

**3.1 Consent Agenda**

Minutes	May 3, 2017, May 4, 2017, and May 17, 2017
Warrants	AP1752, AP1752S, PR1751
Sludge Removal Contract	Town of Hadley and Franklin County Solid Waste Management District
FY 2017 Transfer Requests	Transfer requests from Reserve Fund and line-to-line transfer requests

Motion to approve the Consent Agenda.

Motion: Chunglo                      Second: Devine

Vote: 5-0-0

John Waskiewicz abstains on the Sludge Removal Contract - Vote 4-0-1

**4. Public Comments: 7:00 - 7:15 pm**

**4.1 Public Comments**

Susan Glowatsky state that I just returned from the Collector - Treasurers Conference and the big take away from this Human Resources for the state. Also, I wanted to make sure that we have adopted a public records policy.

David Nixon assures her that we have adopted.

Susan Glowatsky states that the sharing of the HR position between towns has been reported back that it was difficult for towns.

Molly Keegan states that she should come back on the 12th to further discuss the HR needs.

**5. Town Administrator Report**

**5.1 Town Administrator Report**

**6. Appointments**

**6.1 7:15 p.m. Ambulance Committee**

The Ambulance Study Committee gave a report of their research and request further direction from the Select Board.

Molly Keegan informs every one of the members of the ambulance committee - Barb O'Connor (chair), Joyce Chunglo, Molly Keegan, Amy Fyden, Michael Spanknebel, George Moriarity, Hank Barstow, and Steve Barstow.

The work group discussed whether it was prudent to put out a RFP, we only have one more year on our contract with Amherst.

Michael Spanknebel presents the recommendations of the group - it would be a priority to get that RFP out as soon as possible, we have a draft put together to send to David for review and get it out there. Secondly- do you want to keep the committee together as the reviewers and interviewers of the responders?

Molly Keegan stated that everyone would like to stay on the committee as a reviewer and interviewer.

Further discussion of the ambulance committee recommendation.

Motion to notify Amherst Ambulance Service that we are going out to RFP for the next year.

Motion: Devine    Second: Chunglo

Vote: 5-0-0

Molly Keegan asks if everyone would like the ambulance work group to continue.



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Motion to allow the ambulance work group to continue.

Motion: Devine Second: Pipczynski

Vote: 5-0-0

## 7. Old Business

### 7.1 Fire Substation and Senior Center Updates

The Select Board will discuss issues associated with the Senior Center Building Project and the Fire Substation Building Project.

Chief Spanknebel explains the needs of the fire department, the need of a full time force, with focus on phasing in the daytime force first, and that we must have a North Hadley location.

Motion to approve the borings of the Hoynoski property and to request \$5,000 dollars from the Finance Committee to pay for the borings at their next meeting.

Motion: Chunglo Second: Devine

Vote: 5-0-0

Jane Nevinsmith speaks for the Senior Center Building Committee gives an update and states that they are working on a new building from eh architect because they were over budget. In about a month, they should have the new design and estimate for the 9,500 sq. foot building. They would also request that a STM for the first week of August.

David Nixon explains the steps to have a town meeting in the first week of August.

Further discussion of a special town meeting and what it would include.

Motion to hold a Special Town Meeting in August for the Senior Center, the fire substation, and new proposed property for the 1st week of August

Motion: John Waskiewicz Second: Devine

Vote: 3-1-1

Joyce Chunglo abstains

### 7.2 Notice of Intent to Sell Chapter 61A Land -- Hoynoski

Molly Keegan announces that this is the notice of intent to sell Chapter 61A Land - Hoynoski property

David Nixon states that on May 18, we received notice of intent to sell the land under MGL 61A, under this law we have the right of first refusal. The town has 120 days to exercise that right. The Conservation Commission has looked at this property and they have no desire to purchase this property. It is a required that this go to Town Meeting.

The Municipal Building Committee recommends that to purchase this property as a future investment for the town, we should go ahead and do the borings beforehand.

### 7.3 Senior Tax Work Off Program

The Select Board and Suzanne Travisano discuss the Senior Tax Work Off program. Suzanne Travisano suggest starting slowly with 5 people at \$500 dollars, this will allow people to meet what they need to stay happy and healthy in their hometown.

Motion to approve the Senior Tax Work Off program for 5 Seniors at \$500 dollars.

Motion: Chunglo Second: Devine

Vote: 5-0-0

Joyce Chunglo asks who will interview them.

Suzanne Travisano states that it will be matched to town departments



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**7.4 Town Hall Paving Project -- Award of Bid**

Motion to award the bid for the Town Hall Parking Lot to Cassidy Corporation.

Motion: Chunglo    Second: Devine  
Vote: 5-0-0

**8. New Business**

**8.1 Annual Appointments -- Town Officials, Board and Committee Members,**

Motion to reappoint the Fire Department

Motion: Chunglo    Second: Pipczynski  
Vote: 5-0-0

Motion to appoint the Select Board Appointees and Personnel.

Motion: Chunglo    Second: Devine  
Vote: 5-0-0

Molly Keegan asks the sub-committees to be added for the next agenda.

**8.2 Employee Evaluations -- Discussion of Process**

The Select Board is requesting that the Building Inspector, Police Chief, DPW Director, Fire Chief and the Town Administrator all present goals and objectives and do a self-evaluation, before their performance review. The Select Board discusses that they will address the full scope of their work and to creation of format for their self-evaluation.

Marlo Warner will go on July 12, and the rest will scheduled around vacations.

Molly Keegan and David Nixon will work on the format of the self-evaluation.

**9. Announcements**

Joyce Chunglo offers condolences to the family and friends of Elaine Gaynor.

David Nixon states Sue Glowatsky reported that tax collections have come better than ever before, they are down to \$69,000 dollars out of 10 million dollars.

**10. Adjournment**

**10.1 Adjournment**

Motion to adjourn

Motion: Chunglo    Second: Devine  
Vote: 5-0-0

Meeting was adjourned at 9:11 pm.

Respectfully Submitted,

Jennifer Sanders James